

GOVERNOR VISITING POLICY

DATE OF REVIEW: July 2024

DATE OF NEXT REVIEW: Summer 2026

TO BE REVIEWED BY: Full Governing Board



This policy has been developed following consultation between staff and governors.

Rationale

Governors are required to oversee a broad range of school areas including the curriculum. Hatherleigh staff and Governors feel that they can work best as a team if the Governors can observe the day to day running of the school.

Purpose

School visits allow Governors to

- be informed and monitor the progress of the objectives of the School Improvement Plan
- know more about the work and running of the school
- keep up to date with developments both educational and practical and offer visible support
- more fully understand the rationale behind new and different teaching methods and initiatives.
- build positive relationships with children and staff

Governors are not inspectors or advisers - it is not their job to assess the professional competence of individual teachers or make judgments about the quality of teaching. They should not comment upon the teaching and learning unless they have a serious concern about performance which should be reported to the Senior Leadership Team. Governors should adopt a 'eyes on, hands off' approach.

Guidelines

Visits will be linked to the School Improvement Plan as part of an annual monitoring cycle.

Following a governor's visit to observe a lesson, it is expected that an informal chat with the teacher will take place. A monitoring form is completed and circulated to the Governors prior to the next Governing Board Meeting.

Appendix 1 – Monitoring form

APPENDIX 1



Hatherleigh Community Primary School

Governor visit monitoring form

Name of Governor	Date of visit
Focus of visit	How does the focus link to the SIP?
Class/Group/Member of staff	Number of children
Observations/Comments	
Follow up actions/Next steps	
Impact of visit – related to focus & SIP	
Governor signature	Staff signature