


PUPIL ACCEPTABLE USE POLICY	
DATE OF REVIEW: Autumn 2024	
DATE OF NEXT REVIEW: Spring 2026	
TO BE REVIEWED BY: Teaching & Learning committee	

Hatherleigh Community Primary School

This policy is an agreement that is signed by all KS2 pupils as part of their admission pack, and then annually thereafter.

Online safety and ICT

Pupil Acceptable Use Agreement

In order to make good use of technology and stay safe I will

- Ask a teacher or another suitable adult if I want to use the computers or other ICT equipment.
- Only engage in activities that a teacher or other suitable adult has told me or allowed me to do.
- Keep my password safe and never use another person's password.
- Always take care of the equipment and let an adult know if something goes wrong.
- Always ask for help if I am not sure what to do or if I think I have done something wrong.
- Always tell an adult if I see something on screen that seems wrong or upsets me.
- Understand that if I break these rules I will not be allowed to continue to use the equipment.

If I bring a mobile phone to school it must be handed in to the school office to be kept in the school safe. Other electronic devices may only be brought in with permission from the Headteacher or Deputy Headteacher and must be kept locked in the school safe or lockable class storage when not in use. It is my responsibility to stick to these rules and to keep my equipment safe.

	Y3	Y4	Y5	Y6
Signed				
Dated				